

What If  
You Could Have a  
Document Storage  
and  
Security Solution  
Designed Specifically  
For Your Needs?

Archive Manager



**ARCHIVE** MANAGER



**IT'S ABOUT TIME** Imagine having instant access, from anywhere in the world, to every piece of paper you need to run your business. No more searching for paperwork. No more misplaced files. No more worries about document security and compliance. Nothing ever gets lost or stolen. Sound like a perfect world? Actually, it sounds like Archive Manager. And it's just a phone call away.

**YOU NEED FLEXIBILITY** Your business is unique. You run things the way you want to. You need a document solution that works the way you want it to work. Whether you're a small home office business or a Fortune 500 multi-national corporation, Archive Manager is fully scalable and customizable to your specific needs.

**YOU NEED FREEDOM** It's a mobile world.

The last thing you need is to be chained to a file cabinet. Now you can access your documents from anywhere in the world. Go ahead. Hit the road, go on vacation, or just go home. Your documents are with you.



**YOU NEED CONTROL** Now you can

decide who has access to all your important documents. Pick and choose each one of your team members' sharing and access levels. Change it anytime you want. Who's got the keys to the file cabinet? You do. Always.

**YOU NEED SECURITY** Ever had to tell someone you can't find their paperwork? Now you never will. Imagine trying to

explain to your customer or employee that their personal information is missing. Identity and document theft costs US businesses over 50 Billion dollars every year. Archive Manager is your bullet proof security system.

**YOU NEED SIMPLICITY** Point and click. Find what you want when you want it. You don't have time to learn

how to use complicated new software. Archive Manager is brilliantly simple to use, because it's customizable to work with your current business needs.

**Call Now to Learn How!**  
**Toll Free**  
**866-783-4348**  
**www.ArcMgr.com**







## Have you ever...

- Had to make a customer wait while you tried to locate their file?
- Received a file back from a colleague, only to find some information missing?
- Discovered an entire document or file has mysteriously disappeared?
- Wondered if your document security is as good as it can be?
- Dreaded digging through boxes and file cabinets to find what you need?
- Wished you could access all your documents from anywhere in the world?
- Wished you could retrieve documents based on more than just name or file number?
- Wished you could share documents with your team without risking the original?
- Found "off the shelf" document storage solutions to be too limited?

## You Need Archive Manager!

Your solution for storing, sharing, indexing, searching, retrieving, and scanning every document, file, and piece of paper you can imagine:

- |                     |                        |
|---------------------|------------------------|
| ■ Customer files    | ■ Accounts receivables |
| ■ Employee files    | ■ Accounts payables    |
| ■ Invoices          | ■ Photos               |
| ■ Bank statements   | ■ Mechanical drawings  |
| ■ Tax returns       | ■ Transcripts          |
| ■ Shipping records  | ■ Titles and Deeds     |
| ■ Insurance records | ■ And much more...     |



## Recommended Configuration



Call today for your Archive Manager tour  
**1-866-783-4348**

or

visit us on the web at [www.arcmgr.com](http://www.arcmgr.com)

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